

# Student Membership of the Academy of Medical Educators

## Information and Guidance for Applicants

This guidance should be read in conjunction with other supporting documentation available to applicants: the [Professional Standards 2014](#) and guidance to referees. Copies of these documents are available for download from the Academy's website, [www.medicaleducators.org](http://www.medicaleducators.org) or by email: [info@medicaleducators.org](mailto:info@medicaleducators.org)

### 1. Your application

Student Membership of the Academy of Medical Educators is aimed at undergraduates who already have an interest in medical education and wish to show their support for the Academy's objectives. Students may apply to convert to associate or full membership after graduation.

Students are asked to reflect on their values, practice and learning needs as a way of continuous development.

To support your application you will be asked to supply two types of evidence. The notes below offer advice on gathering and submitting that evidence.

### 2. Reflection on values

This 500 word reflective piece should explore your involvement in medical education, both learning and teaching. This is where the assessors can find evidence of your understanding of and commitment to the Academy's Professional Standards framework.

It is important that you are reflective and do not simply provide a description. Reflection is a process in which you consider why you do something in a particular way and includes a justification for your approach. You may find it useful to consider: What are your core values as a medical educator and how are these demonstrated in the examples? How do the examples show your scholarly approach, and how have the experiences affected your subsequent practice? What areas for further development have you identified and how do you plan to address these? A carefully chosen illustration that demonstrates how you have reflected upon your approach is very useful to the assessors.

### 3. Reference

Please provide one reference based on the Academy's domains of practice from a tutor. It is your responsibility to obtain a reference: we cannot do this on your behalf and any applications unaccompanied by a reference will not be considered. It would be helpful to provide your referee with the guidance notes for referees which are also available on the website.



## 7. Submitting your application

Applications are accepted only through the online form. Please let us know if you experience any difficulties with the website.

You will be asked to pay an application fee of £25. This is also your first year's subscription. Your second year's subscription will become due on the anniversary of this payment.

Documentation you provide is stored securely on our server. Assessors access information direct from the server and forms are not printed or stored locally by staff or assessors. Student Membership applications are assessed by a single assessor in the first instance. If the assessor feels that the application is not of the required standard, then it will be referred to a second assessor who will not know that this application has been referred. If the second assessor is satisfied then the recommendation will be processed with just the feedback from the second assessor. If two assessors have independently deemed that the application does not meet the criteria for Student Membership, both assessors will confer to agree the feedback to go back to the applicant.

We will normally notify you of the outcome, with feedback, within 8 weeks of acknowledgement of receipt of your application. If your application is successful you will receive a Certificate of Student Membership.

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**AOME**

IMPROVING CARE THROUGH TEACHING EXCELLENCE