



# **Minutes of the Fourth Annual General Meeting of the Academy of Medical Educators**

**held at 11:30 am on Wednesday 26 January 2011  
at the Marriott Grosvenor Square Hotel Grosvenor Square, London, W1K 6JP**

***The President, Professor John Bligh HonFACadMED, was in the Chair. About 60 Members, Fellows, Honorary Fellows and Foundation Members attended.***

## **Minutes**

### **1. Notice of convening the meeting**

REPORTED: The Registrar confirmed that due notice had been given.

### **2. Minutes of the Annual General Meeting 2010**

AGREED: The Meeting adopted the minutes of 27 January 2010.

### **3. Annual Report of the Council 2009/10**

REPORTED: The President presented the Annual Report of Council for the year ended 30 September 2010. He drew attention to the aims and purposes of the Academy, its origins and highlights of the last year, in particular the launch of the Professional Recognition Scheme, the organisation of Workshops and Masterclasses, the work of the Early Careers Working Group and the establishment of an office in London.

AGREED: The Meeting accepted the Report.

### **4. Statement of accounts for years 2009/10**

REPORTED: The Honorary Treasurer, Derek Gallen, presented the Accounts for the year ended 30 September 2010. He reported that, overall, the Academy was healthy, thanks to the valuable grant received from the Department of Health for the Educational Supervisors Project.

In his capacity as Chair of the Membership Committee he reported plans to put in place entry mechanisms for Membership which would simplify the process of recognising applicants' skills and knowledge at the levels required by the Professional Standards.

AGREED: The Meeting adopted the Accounts.

### **5. President**

REPORTED: The President reported that one nomination had been received to succeed him as President. Accordingly no election had been held. The President commended Professor Hilton to the Meeting as the Academy's next President.

AGREED: The Meeting confirmed the election of Sean Hilton as President for three years.

The President transferred the Presidency to Sean Hilton, who assumed the chair as President.

## 6. Council

REPORTED: The Registrar reported that Adrian Blundell, Derek Gallen, Vimmi Passi, Jane Pearce and David Taylor had been elected members of Council for 2011/12.

## 7. Amendments to the Articles of Association

REPORTED: The Registrar provided a brief background to the proposed amendments to the Articles and Standing Orders.

AGREED: The Meeting approved the following amendments:

- (i) That Article 34 be amended to read:

*The first members of the Council shall be as named in the Statement delivered to the Registrar of Companies pursuant to section 10 of the Act. Thereafter, members of Council shall normally be elected by the members in General Meeting to serve for a term of three years and may be eligible for re-election. Council may determine alternative terms of service not exceeding four years in order to equalise prospective numbers retiring from Council in future years.*

- (ii) That an additional Standing Order be established alongside Article 34

*Where a member retires earlier than their allotted term then the elected member replacing them (where those elected with the lowest count shall serve the shortest time) shall serve the remainder of the term and then may be eligible for re-election for a three-year term.*

- (iii) That Article 42 be amended to read:

*At the first Annual General Meeting one-third of the members of the Council for the time being, or if their number is not a multiple of three then the number nearest to one-third, shall retire from office. At any Annual General Meeting to be held in any subsequent year at least a quarter of the members of the Council shall retire from office.*

- (iv) That Article 43 be amended to read:

*The members of the Council to retire shall be those reaching the end of their elected terms of service and those expressing a wish to resign shall retire from office. The number of vacancies and terms of service on the ballot paper shall be determined so as to equalise numbers of retirements of members of Council in future years. A retiring member of the Council shall be eligible for re-election.*

## 8. Any other business

REPORTED: The Registrar reported that no other business had been notified.

## 9. Date of the next Annual General Meeting

REPORTED: The Registrar notified Members and Fellows that the next Annual General Meeting will be held on a date to be determined in January 2012.

**Stuart Carney, Registrar**  
**13 March 2011**