



**Minutes of the Thirteenth Annual General Meeting of the Academy of Medical Educators
held at 5pm on Tuesday 29 April 2020, Online.**

***The President, Professor Jacky Hayden CBE FAcadMed, was in the Chair
55 Members and Fellows attended***

AGM Business

1. Notice of convening the meeting

REPORTED: The Registrar confirmed that due notice had been given.

2. Minutes of the Annual General Meeting 2019

REPORTED: The 2019 AGM was held on 4 April 2019

AGREED: The Meeting adopted the minutes of 4 April 2019

3. Annual Report of the Council 2019

REPORTED: The President presented the Annual Report of Council for the year ended 30 September 2019. The report reflected the level of the Academy's activity and involvement in medical education, and collaboration and co-operation with other bodies with similar aims. Highlighted was the development of the Clinical Teaching Fellows Forum, as well as the work which has been undertaken to update the Professional Standards. AoME membership had further increased over the period.

She thanked staff, Council members and Chairs of sub-committees for all of their efforts in achieving greater visibility and reach for the Academy.

4. Statement of accounts for year 2018/19

REPORTED: The Honorary Treasurer presented the Accounts for the year ended 30 September 2019. He highlighted that under company law the Academy is not subject to audit and presented the independent examiner's report.

It was noted that the plan pre-Covid-19 was to break even in 2019-20, but this forecast has now been reduced to consider the impact of Covid-19. Outgoings have also been reduced, but given the uncertain times income will be closely monitored.

The Honorary Treasurer reminded the AGM that income comes primarily through membership subscriptions.

AGREED: The Meeting adopted the Accounts.

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Special Business

5. To formally accept the Annual Report and Accounts from the 2020 AGM

AGREED: The Annual Report and Accounts from the 2020 AGM were formally accepted.

Routine Business

6. Council

To note the elected members of Council for 2020

REPORTED: The President reported that (in alphabetical order): James Ashcroft , Paul Baker, Nick Cooper, Melvyn Jones, Liz Mossop and Claire Stocker had been elected members of Council for 2020 for a period of 3 years. The President welcomed the new members and welcomed back those elected for subsequent terms, and looked forward to working with them all.

Jacky Hayden has been elected un-opposed as President for a further term, commencing from the AGM in 2020.

The President also invited members to express their interest in joining any of the Academy's committees, to share their wealth of experience to support the educational community.

7. Date of the next Annual General Meeting

REPORTED: The next Annual General Meeting will be held on a date to be determined in early 2021 being within 14 months of the 2020 AGM. An extraordinary AGM may be required later in the year.

Dr James Read, Registrar