



**Minutes of the Twelfth Annual General Meeting of the Academy of Medical Educators
held at 5pm on Thursday 4 April 2019 at The Royal Welsh College of Music and Drama, Cardiff**

***The President, Professor Jacky Hayden CBE FAcadMEd, was in the Chair
39 Members and Fellows attended***

AGM Business

1. Notice of convening the meeting

REPORTED: The President confirmed that due notice had been given.

2. Minutes of the Annual General Meeting 2018

REPORTED: The 2018 AGM was held on 25 April 2018

AGREED: The Meeting adopted the minutes of 25 April 2018

3. Annual Report of the Council 2018

REPORTED: The President presented the Annual Report of Council for the year ended 30 September 2018. The report reflected the level of the Academy's activity and involvement in medical education, and collaboration and co-operation with other bodies with similar aims. AoME membership had further increased over the period, particularly through the accredited course route.

She thanked staff and Council members for all of their efforts in achieving greater visibility and reach for the Academy, and in particular for the success of the spring academic meeting.

4. Statement of accounts for year 2017/18

REPORTED: The Registrar presented the Accounts for the year ended 30 September 2018. He highlighted that under company law the Academy is not subject to audit and presented the independent examiner's report. He drew attention to the balance at the end of September 2018, which showed a deficit on the year of £46,112 and asked the Honorary Treasurer to comment.

The primary reasons for the deficit were explained: the previous financial year had been exceptional, with more event income, a more concentrated increase in membership and the receipt of grant income for a specific project. In addition in the 2017/18 period AoME became fully responsible for all staff salary payments.

The Honorary Treasurer reminded the AGM that income comes primarily through membership subscriptions. As well as working to increase awareness of the benefits of membership the Academy must retain existing members, ensuring annual renewal processes are easy and efficient, including encouraging the take up of Direct Debit.

IMPROVING CARE THROUGH TEACHING EXCELLENCE

Academy of Medical Educators, Neuadd Meirionnydd, Heath Park, Cardiff CF14 4YS

Email: info@medicaleducators.org

Charity no: 1128988 Company no: 5965178 www.medicaleducators.org

AGREED: The Meeting adopted the Accounts.

Special Business

5. To formally accept the Annual Report and Accounts from the 2018 AGM

AGREED: The Annual Report and Accounts from the 2019 AGM were formally accepted.

Routine Business

6. Council

To note the elected members of Council for 2019

REPORTED: The President reported that (in alphabetical order): Lynne Allery, Kate Burnett, Aidan Byrne, Angharad Davies, Alan Denison, Louise Dubras, Adrian Freeman, Andrew Grant, Jamie Read and Gabriel Reedy had been elected members of Council for 2019 for a period of 3 years. The President welcomed the new members and welcomed back those elected for subsequent terms and looked forward to working with them all.

7. Date of the next Annual General Meeting

REPORTED: The next Annual General Meeting will be held on a date to be determined in early 2020 being within 14 months of the 2019 AGM.

Dr James Read, Registrar