



**Minutes of the Eleventh Annual General Meeting of the Academy of Medical Educators
held at 5pm on Wednesday 25 April 2018 at Sheffield Hallam University, City Campus, Sheffield**

***The President, Professor Jacky Hayden CBE FAcadMED, was in the Chair
41 Members and Fellows attended***

AGM Business

1. Notice of convening the meeting

REPORTED: The President confirmed that due notice had been given.

2. Minutes of the Annual General Meeting 2017

REPORTED: The 2017 AGM was held on 21 March 2017

AGREED: The Meeting adopted the minutes of 6 April 2017

3. Annual Report of the Council 2017

REPORTED: The President presented the Annual Report of Council for the year ended 30 September 2017. She offered thanks to the Academy's Council and its membership for all of their time and effort on its behalf over the last 12 months, and to the Academy's staff for their work behind the scenes. She drew attention to the highlights of the last year including:

- the increase in membership
- the continued financial stability
- the work undertaken with partner organisations to further professionalise medical education

4. Statement of accounts for year 2016/17

REPORTED: the Honorary Treasurer presented the Accounts for the year ended 30 September 2017. He highlighted that under company law the Academy is not subject to audit and presented the independent examiner's report. He drew attention to the balance at the end of September 2017 of £212,440, reflecting the work done to increase membership and reduce attrition in the period.

AGREED: The Meeting adopted the Accounts.

Special Business

5. To formally accept the Annual Report and Accounts from the 2017 AGM

AGREED: The Annual Report and Accounts from the 2017 AGM were formally accepted.

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Routine Business

6. Council

To note the elected members of Council for 2018

REPORTED: The President reported that (in alphabetical order): Julie Browne, Ricky Frazer, Ibrahim Inuwa, Theodoros Xanthos, Flora Smyth-Zahra had been elected members of Council for 2018 for a period of 3 years. The President welcomed the new members and welcomed back those elected for subsequent terms and looked forward to working with them all.

7. Date of the next Annual General Meeting

REPORTED: The next Annual General Meeting will be held on a date to be determined in early 2019 being within 14 months of the 2018 AGM.

Dr James Read, Registrar