



Minutes of the Eighth Annual General Meeting of the Academy of Medical Educators

**held at 17.00 on Thursday 26th February 2015
at Swansea College of Medicine,
Swansea.**

*The President, Professor Derek Gallen FAcadMEd, was in the Chair.
13 Members, Fellows, Honorary Fellows and Foundation members attended.*

Minutes

1. Notice of convening the meeting

REPORTED: The Registrar confirmed that due notice had been given.

1.1 Discussion regarding inquorate attendance

REPORTED: The Standing Orders for the Academy state that a quorum of 20 members must be present at the AGM.

AGREED: It was agreed that the meeting would proceed and that the draft minutes and annual report would be placed on the members section of the AoME website for members to view. Guidance was given that decisions taken during the meeting could be followed if agreed by the Chair and the minutes would be put forward at an EGM in May 2015. No special business could be transacted at this time due to being inquorate.

2. Minutes of the Annual General Meeting 2014

REPORTED: The 2014 AGM was held on 12 February 2014.

AGREED: The Meeting adopted the minutes of 12 February 2014.

3. Annual Report of the Council 2012/13

REPORTED: The President presented the Annual Report of Council for the year ended 30 September 2014. He offered thanks to the many members of the Academy who have offered considerable time and energy to the running of the Academy over the last 12 months and in particular Julie Browne and Paul Yeboah-Afari for their tireless work often behind the scenes.

He drew attention to the highlights of the last year including:

- the development of the updated Professional Standards
- continued development of the biannual journal “Excellence in Medical Education”
- further increase in membership
- further development of the “Recognising Teaching Excellence” workshops to both support membership and also provide CPD in medical education
- a host of successful meetings including the Academy Annual Meeting and Academy sessions at ASME and AMEE
- further financial stability

AGREED: The Meeting accepted the Report.

4. Statement of accounts for years 2013/14

REPORTED: The Acting Honorary Treasurer, Derek Gallen, presented the Accounts for the year ended 30 September 2014. He highlighted that under company law the Academy is not subject to audit and presented the independent examiner’s report. The Academy is in a healthier financial position than recent years will a balance at September 2014 of £138,816.

AGREED: The Meeting adopted the Accounts.

5. Council

REPORTED: The President reported that (in alphabetical order): Julie Browne, Caroline Fertleman, Jacky Hayden, Namita Kumar, Sian Lewis and James Read had been elected members of Council for 2015 for a period of 3 years.

6. Any other business

REPORTED: The Registrar reported that no other business had been notified.

7. Date of the next Annual General Meeting

REPORTED: The next Annual General Meeting will be held on a date to be determined in early 2016 being within 15 months of the 2015 AGM.

Adrian Blundell, Registrar